

CHEMICAL
INDUSTRY
Awards

**Special
Responsible Care
Award For
Process Safety
Leadership**

Sponsored by

arco[®]
Experts in Safety

Special Responsible Care Award for Process Safety Leadership

PURPOSE

Improving process safety is key to protecting our people and hardware, enhancing our businesses and the reputation and sustainability of our industry. Its profile has been raised by incidents on major hazard sites globally.

The Award will be given to the company or site that can demonstrate excellence in Process Safety Leadership performance. The award is open to any chemical manufacturing site in the UK. This Award is designed to:

- Sustain the high profile of process safety
- Reinforce process safety as an integral element within Responsible Care
- Promote the CIA Best Practice Guide on process safety leadership
- Encourage leadership and the sharing of best practice.

ELIGIBILITY

The Award is open to any chemical manufacturing company. Following initial judging, applicants will be notified if they have been short-listed by 11 May 2021. The winner will be announced at the Chemical Industry Awards Dinner on 17 June in Leeds and a representative from each short-listed company will receive an invitation to attend, sitting at the sponsors table. Winning applicants should be willing to participate in publicity.

CRITERIA

Judges will be looking for demonstrable leadership by senior management and engagement of staff at all levels, as well as excellence in process safety performance. In particular nominations will be assessed on:

- Leadership which is visibly demonstrated through actions from the top
- Main Process safety performance indicators used at each level in the company, and how these cascade down through the company
- Process Safety Risk Assessments and critical work processes. How they are carried out and actions Implemented.
- Communication with and involvement of the workforce. Including how staff understand critical activities and their role in maintaining critical equipment barriers and critical human barriers
- Process Safety Management systems
- Process safety performance over the last 2 years

JUDGING

The judging panel will consist of the sponsor, a CIA staff member, and at least 1 independent expert.

CLOSING DATE

Entries to be made in confidence to Mike Lancaster on the Entry Form which will be available in early December, signed by a member of the company leadership team, by 09 April 2021.

FURTHER INFORMATION

For further information please contact:

Mike Lancaster
CIA, Kings Buildings, Smith Square, London, SW10 3JJ
Tel: 01430 421077. Fax: 08718 130307. Email: lancasterm@cia.org.uk

CONFIDENTIALITY

All information provided in the entry form will be treated in the strictest confidence. It will be used solely for the purpose of judging. Applicants will be consulted in case it is wished to use some material for future publicity purposes or for development of case studies.

Contact Information

Name of Company:

Address of Company/
Site entering the
Award

Contact Name
(please include
title, first name and
surname)

Position:

Contact Address
(if different to above):

Email:

Telephone:

Website:

1. Summary: in not more than 500 words state why your site / company should win this award

2. Please summarize your process safety performance over the last two years, noting improvements as well as any significant / reportable incidents and indicate actions taken (250 words max)

3. Explain how you ensure that staff at all levels understand and deliver their role in controlling process safety risks. How is their competence developed and maintained over time ? (500 words max)

4. Select and describe one other aspect particular to process safety management in your business that you consider is particularly supportive of your application in terms of effectiveness or innovation. (250 Words max). Examples of topics you may wish to consider are:

- i. Leadership which is visibly demonstrated through actions from the top.
- ii. Main Process safety performance indicators used at each level in the company, and examples of how these cascade down through the company.
- iii. Process Safety Risk Assessment and control.
- iv. Ongoing improvement plans
- v. Learning from others.

5. What learnings and good practices do you consider will be of value to others?
(250 Words max)

6. Any additional comments?

7. Please summarise your entry in 50-70 words. This will form the basis of the entry in the 'book of the night' should you be shortlisted.

8. Please list any additional supporting material (max 10 pages) and in the space below

Date:

Closing Date

Completed entry forms should be sent electronically to Mike Lancaster, Lancasterm@cia.org.uk no later than **09 April 2021**.

Further Information

For further information please contact Mike Lancaster. CIA, Kings Buildings, Smith Square, London, SW1P 3JJ, Tel: 01430 421077, Email: Lancasterm@cia.org.uk
See www.ciaawards.co.uk

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If you are unable to use the submit button or fillable form fields: Fillable form fields and submission button only work with compatible PDF viewers, such as Adobe Reader. If you are using a web browser such as Google Chrome, Microsoft Edge or Apple Safari Mobile, then some of these features may not be available as these web browsers use their own default PDF viewers. In this case we suggest saving the form to your device and then opening with Adobe Reader (which can be downloaded for free from <https://acrobat.adobe.com/uk/en/acrobat/pdf-reader.html> or applicable app store for mobile devices). Alternatively if your browser does support fillable form fields but not the submission button, such as Google Chrome and Microsoft Edge, then complete the form, save it to your device and then open up your email application and attach the PDF in the usual way – sending to lancasterm@cia.org.uk. If you do not receive an acknowledgement within 1 working day after submission please email lancasterm@cia.org.uk direct